

Friday 13th March 2020.

Dear parent/carers,

The following information is being provided to you in case of a school closure due to COVID-19. At present, we have no intention to close however there is a possibility of future closure. Currently there are three reasons we would be required to close the school:

- 1. A confirmed case of COVID-19 within the school – either pupil or staff member;*
- 2. A national closure instigated by the government*
- 3. If we were unable to safely look after the children due to significant levels of staff absence.*

If the government decide to instruct schools to close, we expect to be given prior notice; however, items 1 and 3 may require more urgent action (immediate closure). In all cases, the school will inform all parents/carers by ParentMail, Class Dojo/Tapestry or text message. We will also post information regarding the closure on the school website.

With this in mind, the following details our plan for providing activities for your child/children to enable them to continue with their learning despite the closure of the school.

Procedure in case of school closure: Information for Parents/Carers

Class teachers will set daily tasks using Tapestry (EYFS) and Class Dojo (KS1/KS2). The activities will be posted by 8.30am on a daily basis (teachers may choose to post the activities/tasks the night before).

Depending on the year group your child is in the activities/tasks will vary slightly. We appreciate that a number of the activities will require your child to have access to an electronic device. We understand that this may increase the amount of screen time that your child engages in but using these resources allow specific task to be set and also allow class teachers to monitor engagement to ensure they are setting appropriate tasks.

Should you not have access to the internet and/or devices at home, I ask that you make direct contact with your child's class teacher immediately so that we can prepare to make alternative arrangements.

Tasks/Activities will be as follows:

	EYFS	KS1	Year 2 specifics	KS2	Year 6 specifics
Reading	20-30 minutes of daily reading either of books sent home from school or books you have at home.			30 minutes of daily reading either of books sent home from school or books you have at home. The AR website will be unrestricted so children can take quizzes.	
Phonics/	20 minutes- a daily		Additional 20	20 minutes - daily spelling rule with	

Spellings	sound/sounds will be explained and example words will be given. Children should practice reading, spelling and writing these words.	minutes – children should practice reading, spelling and writing high frequency words on the given word walls.	example words – children read, spell and write in context
Handwriting (Device required)	15-20 minutes – a daily letter/patterns will be explained. Children practice forming this pattern/letter on Letter-joins. Worksheets will be provided as an optional extra for download and printing.		
Number bonds	20-30 minutes - a number of the day will be explained. Children practice counting to and from this number and making the number.		
Mathletics (Device required)	30 minutes - specific activities will be identified for practice on a daily basis.		
TT Rock Stars (Device required)			20-30 minutes - specific timetables will be identified for practice. Children should ensure they take a sound check at least once a day.
Short writing tasks		30 minutes – children should write a short response (class teachers will suggest length) to the stimulus	30 minutes – children should write a short response (class teachers will suggest length) to the stimulus provided. Teachers will suggest the

			provided. Teachers will suggest the grammar/spellings which should be focused on.		grammar/spellings which should be focused on.
Work Books			30-60 minutes – children will be provided with workbooks to work through.		
CPG					30-60 minutes – children will be provided with CPG revision texts. Daily page numbers will be given for the children to practice/revise from.
Spag.com (Device required)					20-30 minutes - specific activities will be identified for daily practice.
Wider curriculum	Daily non-computer based activity will be set – e.g., draw a picture of..., build a.... etc	Knowledge Organisers for the wider curriculum are available via the website for children to quiz from or for wider reading/research tasks if you wish to set these.			

*Please note, some teachers may find extra tasks/activities in addition to those listed above which they will post if they feel they will be of benefit to their pupils.

Class teachers will monitor their class' engagement with the above activities on a daily basis using the online platforms. They will use the children's results to set the appropriate work for the following day. Teachers will check these platforms from 3.30pm therefore children should have completed the tasks by this time.

Whilst we appreciate the burden that the school closure will bring to parents/carers we would like to make clear that this time is not an extended or extra holiday and to ensure your child's progress, engagements with these activities is hugely important.

Class teachers and members of SLT will endeavour to respond to questions from parents as promptly as possible but it is important to note that many of our teachers will themselves have their own children to care for during this time as well, therefore we are not setting an expected response time.

Key actions for parents/carers:

- Please ensure you have access to Tapestry(EYFS) or Class Dojo (KS1/2). Class teachers will re-send login details/passwords to parents/carers who are not currently accessing these systems. If you require assistance with create an account, then please talk to your child's class teacher asap.
- Please ensure you have a copy of all of your child's login details. Class teachers will be able to provide these if you do not already have them.
- Please ensure you have paper and pencils/pens at home. If you do not, please inform your child's class teacher and we will provide these resources.
- **If you do not have access to the internet or electronic devices which allow you to access the internet, please make contact with your child's class teacher asap. We will then discuss with you some alternative activities that your child/children can engage with during the period of school closure.**

Key contact details:

- Head of School: Tess Fielden: tfielden@godmanchestercommunity.co.uk
- Assistant Head of School: Richard Bakker: rbakker@godmanchestercommunity.co.uk
- SENDCo/Safeguarding Lead: Victoria Stanley: vstanley@godmanchestercommunity.co.uk
- School based family support worker: Lucy Morgan: lmorgan@godmanchestercommunity.co.uk
- Chair of Governors: Ian Phillips: chair@godmanchestercommunity.co.uk

I hope that this communication proves to be unnecessary and that we receive no guidance to close the school; however I hope you appreciate our need to prepare for this possibility. We will endeavour to provide accurate and timely communications if and when we receive any further information from the local authority, the Department for Education or Public Health England.

Kind regards,



Miss Tess Fielden

Head of School.